

ANNE ARUNDEL COUNTY PUBLIC LIBRARY  
5 Harry S Truman Pkwy  
Annapolis, MD 21401

ADDENDUM NO. 3

January 31, 2025

RFP 25-01

DISCOVERIES: THE LIBRARY THE MALL EXPANSION

**TO ALL OFFERORS:**

PLEASE NOTE THE FOLLOWING INFORMATION:

1. Please confirm that Anne Arundel County will acquire the permit for the smoke exhaust test.

ANSWER: *The general notes on the drawings state the contractor will obtain and pay for the test.*

2. Please confirm that Anne Arundel County will conduct the smoke exhaust test.

ANSWER: *The general notes on the drawings state the contractor will obtain and pay for the test.*

3. What is the status of the Building Permit?

ANSWER: *Building permit has been approved but not provided to owner yet. GC is responsible for all required trade permits.*

4. Do you have an anticipated Mobilization date and/or Completion date in mind?

ANSWER: *Mobilization to begin around March 1<sup>st</sup> and project should last three months.*

5. Is there any Building attic stock material available for use?

ANSWER: *Only stock we have is carpet to be used for mending when the door is changed to programming room.*

6. Please confirm if we are to carry costs for and perform the fingerprinting and background checks for any personnel under our contract.

ANSWER: *Yes, the contractor will perform and carry any costs for fingerprint and background checks.*

7. Please provide the specs for the storefront glazing required.

ANSWER: *Intent is to match existing storefront.*

8. Please confirm we are to include costs to remove furniture as needed for construction. Is there a designated storage location onsite that we can use?

*ANSWER: Yes, please include costs for removal of furniture in the demo spaces. We are not keeping anything in those spaces so they will need to be disposed of.*

9. If we perform work while the library remains open, what would be the requirements for working hours, temporary protection/egress paths, phasing, etc.?

*ANSWER: We understand that we might need to be closed briefly for certain parts of the construction. Working hours will stay the same as rest of project, but we would need notice and have appropriate precautions in place to separate construction space from working part of branch.*

10. Please confirm we are to carry the construction security deposit and dumpster pad rental fees per the Tenant Construction Handbook.

*ANSWER: Yes contractor will carry the costs per the Tenant Construction Handbook.*

11. Is there a required HVAC Controls Contractor or building EMS System?

*ANSWER: All required vendors are listed on page 6 of the Tenant Construction Manual.*

12. Sheet A107, the Furniture Plan, is not included in the Set provided. Is there any scope or are there any references on this sheet that we should be aware of for pricing purposes?

*ANSWER: Please disregard "furniture plan" in the sheet list.*

13. The mechanical drawings do not show the demo of the old HVAC system. Please clarify what will need to be patched and demolished.

*ANSWER: Drawing M002 provide detailed demolition drawings of the existing HVAC in the two tenant spaces.*

14. Please provide plans with the correct scale. Please provide plans with the correct scale. The Floor Plan A104 noted dimension of 8'-0 scales at 2'-5" @ Plan 1/4" = 1'-0. This will impact Subcontractors/Vendors honoring their proposals if they use the wrong scale to bid for this project, see below.

*ANSWER: Plan on sheet A104 and subsequent plans are scaled correctly. Please verify your measuring tool is scaled properly or that the image you are measuring from wasn't altered in size.*

15. Please confirm that the work noted for #11 on page P-002, is to be captured in alternate one on page P-103.

*ANSWER: Yes, that is the intent. We will add sentence to item #1 to refer to drawing P103 as Add Alternate.*

16. Please confirm that all plumbing must be scoped by the contractor prior to any construction.

*ANSWER: We will add a general note drawing P101 to make this clear to the scope of work*

17. Please confirm that there is no new steel needed for supporting the new HVAC systems on the roof.

*ANSWER: That I cannot confirm. There are three (3) heat pumps each weighing 225 lb and each set on a pair of curbs. The ERU weighs around 1,000 lbs.*

18. Please confirm if a bid bond is required.

*ANSWER: No it is not.*

19. Will you accept references for the past five years instead of three years?

*ANSWER: Yes.*

20. Please confirm where we are to include the "Acknowledgement of Rules & Regulations" from the tenant handbook.

*ANSWER: Please include as an attachment to the RFP.*

21. *Can the Price Proposal be uploaded as a separate file instead of hand delivered?*

*ANSWER: No, it must arrive separately in a sealed envelope. It can be sent via courier, delivery service or hand delivered.*

---

**NOTE: THIS ADDENDUM AND ACKNOWLEDGEMENT SHALL ACCOMPANY THE PROPOSAL TO MAKE IT VALID. A PROPOSAL MAY BE REJECTED IF ANY ADDENDUM IS NOT SIGNED AND SUBMITTED WITH THE PROPOSAL.**

**Return to:**

Anne Arundel County Public Library  
Finance Department  
5 Harry S Truman Parkway  
Annapolis, MD 21401  
Attn: Christy Potts

Sir/Madam:

This will acknowledge receipt of **Addendum No. 3** to **RFP 25-01 DISCOVERIES: THE LIBRARY AT THE MALL EXPANSION.**

Date: \_\_\_\_\_

FIRM NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_