

ANNE ARUNDEL COUNTY PUBLIC LIBRARY  
Finance Office  
5 Harry S Truman Pkwy  
Annapolis, MD 21401  
410-222-7065

ADDENDUM NO. 1

February 15, 2022

RFP 22-02  
LIBRARY MANAGEMENT SYSTEM

**TO ALL OFFERORS:**

PLEASE NOTE THE FOLLOWING INFORMATION:

**QUESTIONS:**

1. Please provide a list of vendors and/or Third-party services that the library uses.  
Please refer to RFP § 4.4.5.
2. Will you need Data Extraction services?  
Please refer to RFP § 3.2.
3. Will you require Authority Controls clean-up services?  
Please refer to RFP § 3.2.
4. Are you interested in Workflows Analysis services?  
Please refer to RFP § 3.2.
5. Are you interested in Change Management services?  
Please refer to RFP § 3.2.
6. How many Staff Workstations will you need?  
Please refer to RFP § 4.4.5 and Question 16 below.
7. Do you currently offer self-checkout?  
Yes. We use Bintec's meeScan solution (<https://meescan.com/>).
8. Barcode or RFID?  
We use barcodes (optical tags) for inventory control.
9. Do you use a sorter?  
No.
10. Do you require any additional languages?  
Please refer to RFP § 4.4.5.
11. Do you use telephone notifications? Vendor?  
Please refer to RFP § 4.4.5.
12. Do you provide Outreach Services?  
Please refer to RFP § 4.4.5.
13. Do you currently use EDI Acquisitions?  
Please refer to RFP § 4.4.5.
14. Do you participate in an ILL/sharing system?  
Yes. We participate in the Maryland Interlibrary Loan Organization (<https://bit.ly/3JqYC3H>).

15. Are you currently hosted by SirsiDynix?  
Yes.
16. Please provide us with:  
Title Count – 225,000  
Item Count – 790,000  
Annual Circulation – 4,985,250 (average pre-pandemic)  
# of staff users – 500  
Population served – 588,500
17. Should only the cost grid be included in the proposal submitted via mail?  
Please refer to RFP § 4.1.3.
18. Will there be a public/mandatory bid opening?  
Please refer to RFP Notice Page (page 1). Attendance at bid opening is not required nor encouraged.
19. Is SAML used for staff or patrons?  
SAML is used for staff only.
20. Will the library hold demos? If so, when?  
Please refer to RFP § 5.7.
21. Based on the cost grid, how would the library like us to itemize annual maintenance cost, year-over-year?  
Please refer to RFP § 4.2.
22. Can you please provide annual circulation, FTE, title count, and record count?  
[Answered in #16 above]

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**NOTE: THIS ADDENDUM AND ACKNOWLEDGEMENT SHALL ACCOMPANY THE PROPOSAL TO MAKE IT VALID. A PROPOSAL MAY BE REJECTED IF ANY ADDENDUM IS NOT SIGNED AND SUBMITTED WITH THE PROPOSAL.**

**Return to:**

Anne Arundel County Public Library  
Finance Department  
5 Harry S Truman Parkway  
Annapolis, MD 21401  
Attn: Christy Potts

Sir/Madam:

This will acknowledge receipt of **Addendum No. 1 to RFP 22-02 LIBRARY MANAGEMENT SYSTEM.**

Date: \_\_\_\_\_ FIRM NAME: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_  
TITLE: \_\_\_\_\_